

Attendees:

Name	Position	Voting Member?	Attended?
Vicki Donovan-Lyle	President	Yes	✓
Beth Pool	President Elect	Yes	✓
Sherri Rutter	Vice President	Yes	✓
Ben Otley	Immediate Past Pres.	Yes	✓
Ellen Fendley	Secretary	Yes	X
Kim Kinnaird	Treasurer	Yes	✓
Wendy Schmidt	Trustee (exp 6/2019)	Yes	X
Jason Bradford	Trustee (exp 6/2020)	Yes	✓
Nick Laplante	Membership Chair	No	✓
Katie Williamson	Vanguard Chair	No	✓
Kelsey Surface	Trustee (exp 6/2020)	Yes	✓
Denny Tucker	Trustee (exp 6/2019)	Yes	X
Dave Spiess	Media Chair	Yes	X
Karen Irwin	Programs Co-Chair?	No	X

Prior Meeting Minutes: Kim Kinnaird moved to approve minutes from the Sept 13<sup>th</sup> meeting. Sherri Rutter seconded.

President's Update:

- Member surveys and comments collected at Fall Products Fair. Reviewed and discussed key topics. CE + Legislative updates are the most important value to members. Day At the Statehouse bus trip received very positively.
- Media. Discussed how we communicate with members via LinkedIn and Facebook, using "Save the Dates" and/or a full calendar of events for the year emailed out to all members, discussed sending Sherri Rutter's legislative summary prepared for the Board to all membership.
- CapCon. 3 Board attendees (Vicki and Beth) this year plus Barb Gerken (1/2 hotel expense and potentially some meals. Kelsey is the 3<sup>rd</sup> attendee but she won the state scholarship this year. Discussed that Kelsey should not submit expenses directly but coordinate with NWOAHU Treasurer since travel and attendee fee are typically funded by local chapter. NWOAHU typically sends 4 attendees including the Ken Hall scholarship attendee and accounting for Barb Gerken. It was discussed that with fewer attendees, the chapter could use the funds for events like Day at the Statehouse or fund future CapCons for more people.
- Programs. Discussed upcoming dates:
  - a. 4/9/19 Day At the Statehouse and bus rental (UHC may sponsor a portion of the day). Childers was recommended by Katie and she thought the cost would run about \$800-\$1000 with tip. Expected 20-25 people. Discussed cost of \$10/member and \$35/non-member to attend (not sure if non-members are able to attend). Outstanding question was how lunch could be handled by OAHU or would program fee need to include it? Will OAHU charge members for attendance?
  - b. Spring Products Fair. Set date for 1<sup>st</sup> week of May, subject to St. Luke's availability for event.
  - c. Discussed quarterly Happy Hours perhaps sponsored by a carrier for networking and building camaraderie. First one scheduled for the end of January, 1/24/2019 at Poco Piatti to coincide with the first Board Meeting from 2-4pm. Budget should include \$200-\$300 for appetizers.
  - d. February 20<sup>th</sup> for 1 hour CE
  - e. BBB – TBD (over summer)

Treasurer's Update: Kim provided most recent quarterly budget report through 3<sup>rd</sup> quarter and 11/27 balance of \$19,088.82.

- Fiscal year 2017 Taxes filed in November as required.
- 2019 Budget. Kim suggested NWOAHU follow the same budget for 2019 as 2018. Ben Otley moved to approve and Sherri Rutter seconded.

Membership (Nick): Currently 110 members. Nick is having trouble seeing reporting. Vicki expressed concern about the loss of 5 members since July. (Her goal as President was to add 15 members total). Board brainstormed ideas to encourage memberships.

PAC/HUPAC/OPAC (Ben): Ben hasn't received anything on this as new local PAC chair. It was suggested that JMB be asked add our chairs to the OAHU lists.

Legislative update (Sherri): Sherri summarized current items in congress and at the state level.

Media (Dave): Dave was not in attendance.

Meeting adjourned at 4:45pm.